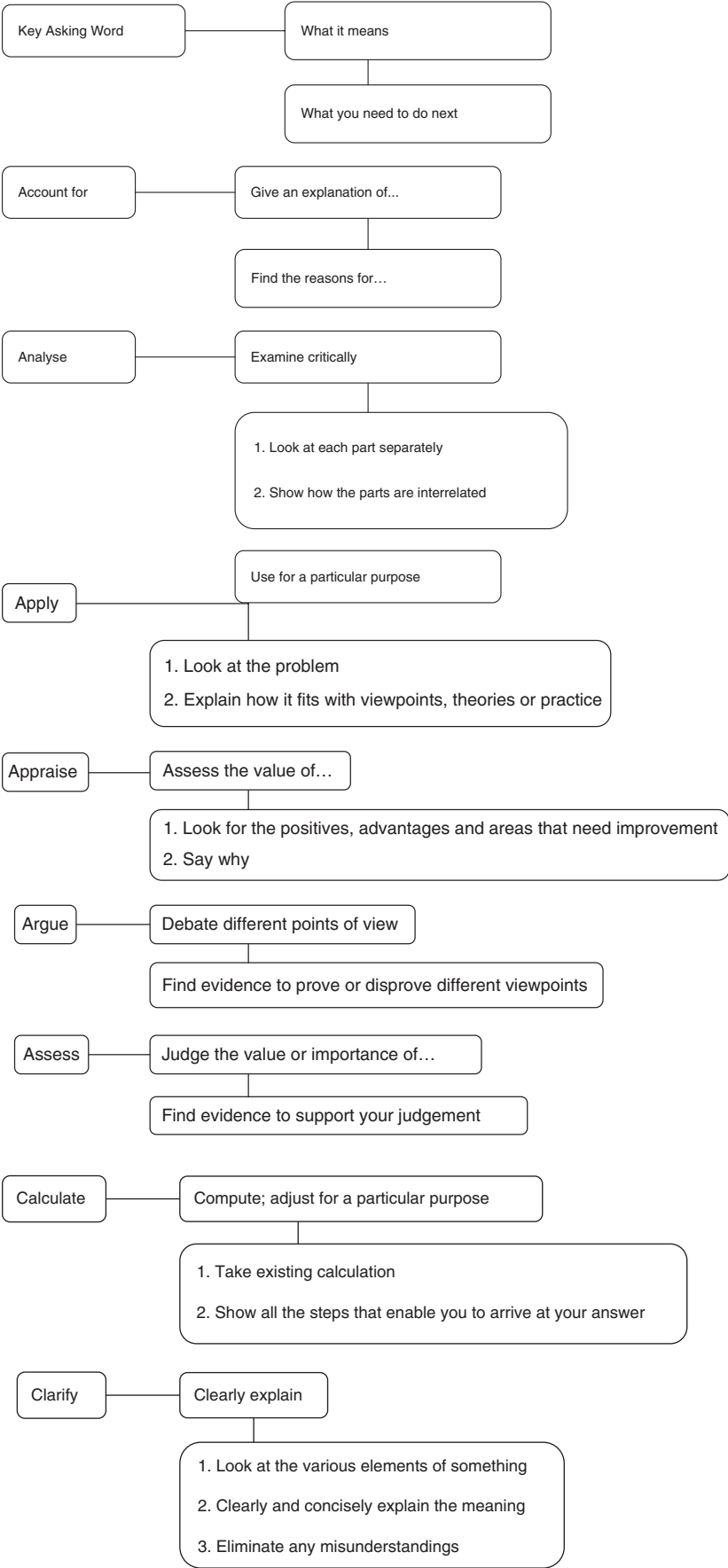


Appendix 4: Key asking words dictionary – Version 1



Key Asking Word

What it means

What you need to do next

Account for

Give an explanation of...

Find the reasons for...

Analyse

Examine critically

1. Look at each part separately

2. Show how the parts are interrelated

Apply

Use for a particular purpose

1. Look at the problem

2. Explain how it fits with viewpoints, theories or practice

Appraise

Assess the value of...

1. Look for the positives, advantages and areas that need improvement

2. Say why

Argue

Debate different points of view

Find evidence to prove or disprove different viewpoints

Assess

Judge the value or importance of...

Find evidence to support your judgement

Calculate

Compute; adjust for a particular purpose

1. Take existing calculation

2. Show all the steps that enable you to arrive at your answer

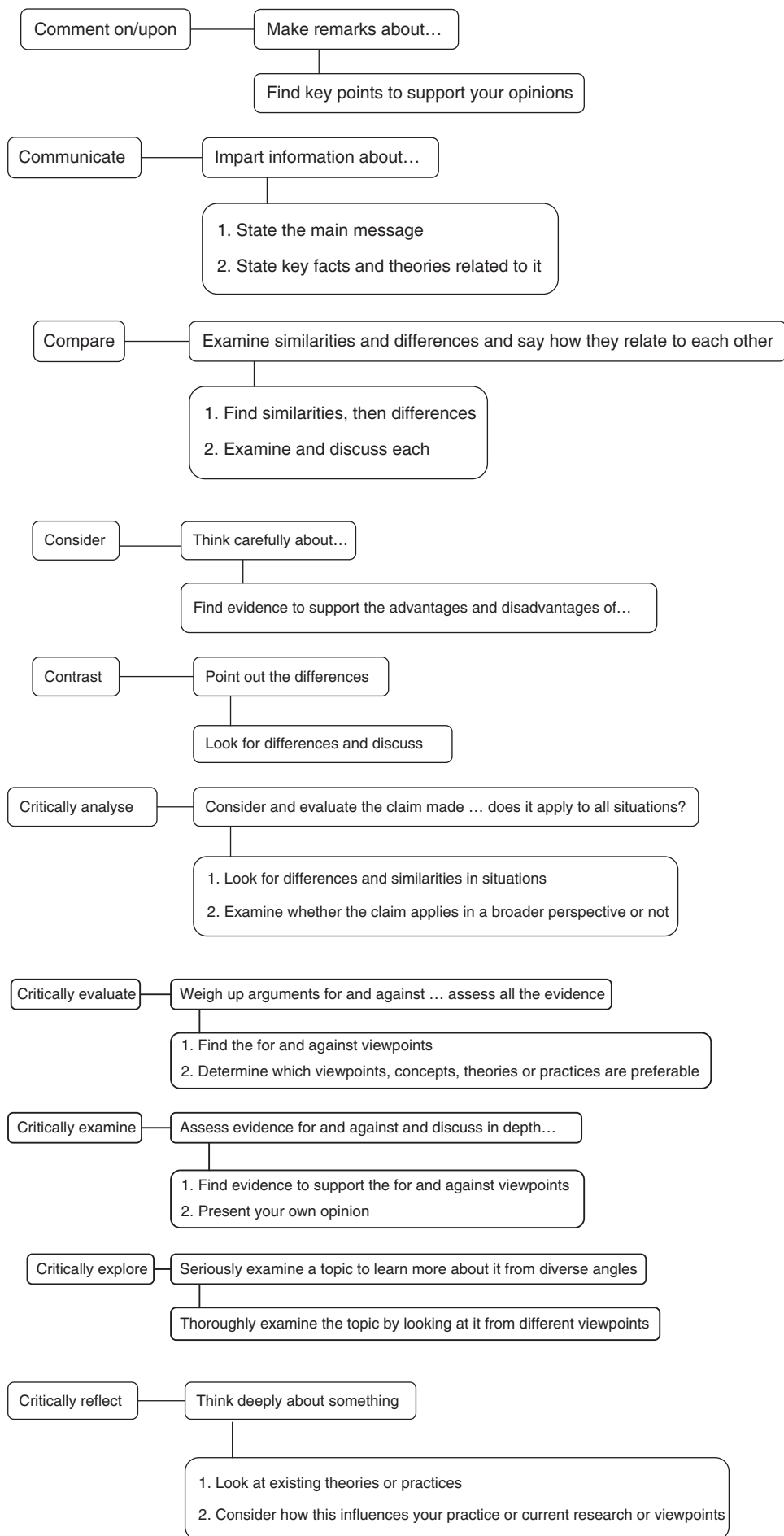
Clarify

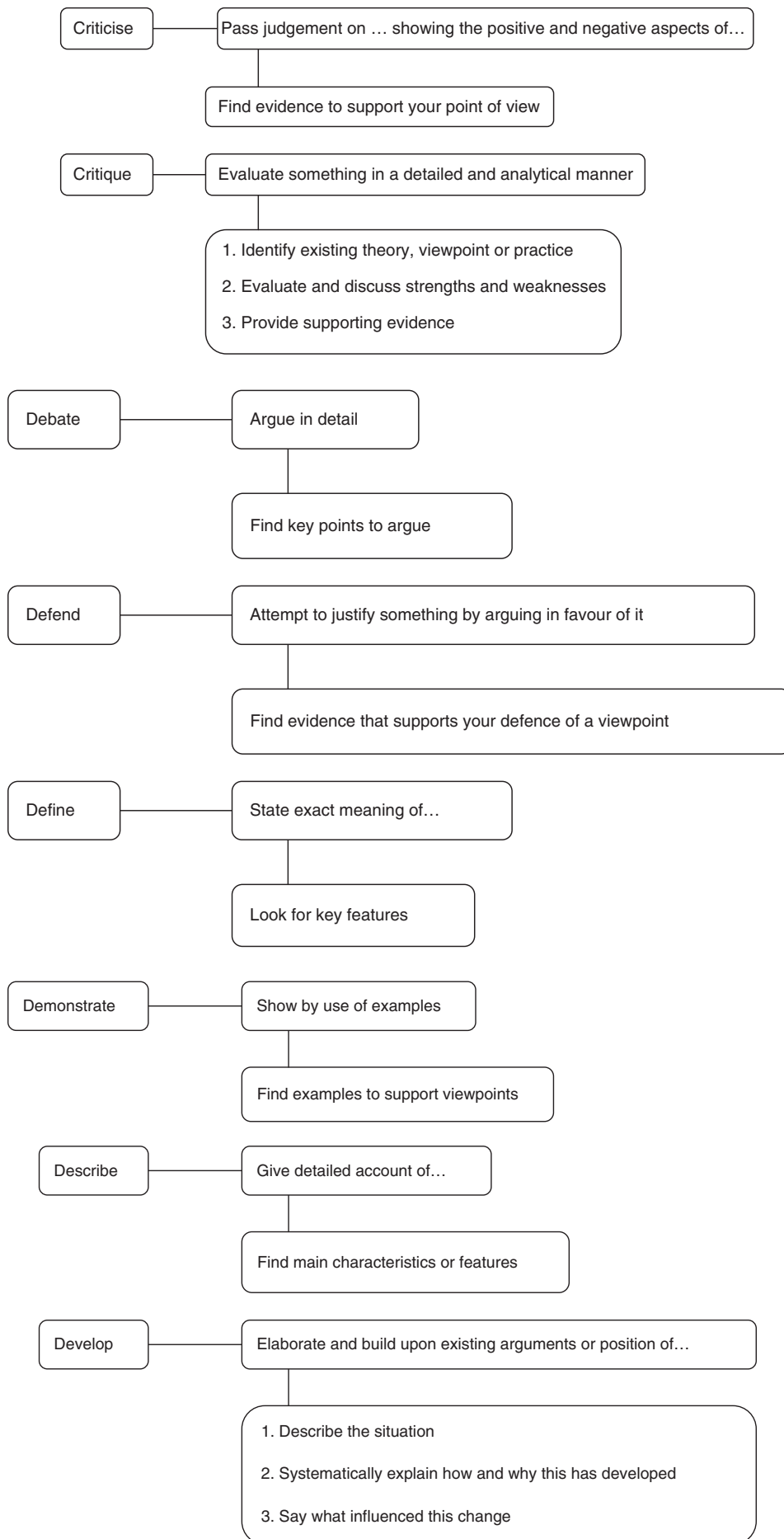
Clearly explain

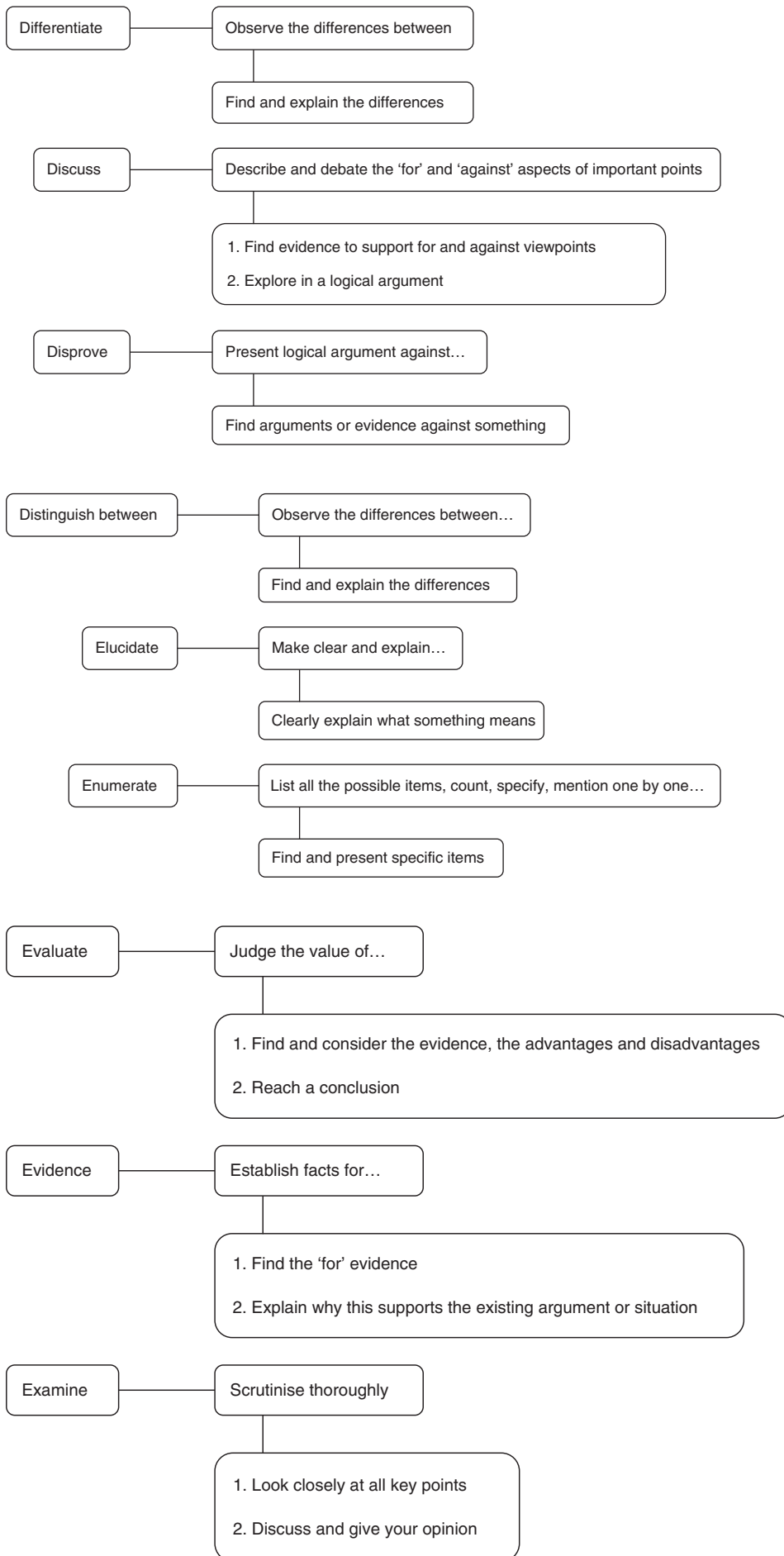
1. Look at the various elements of something

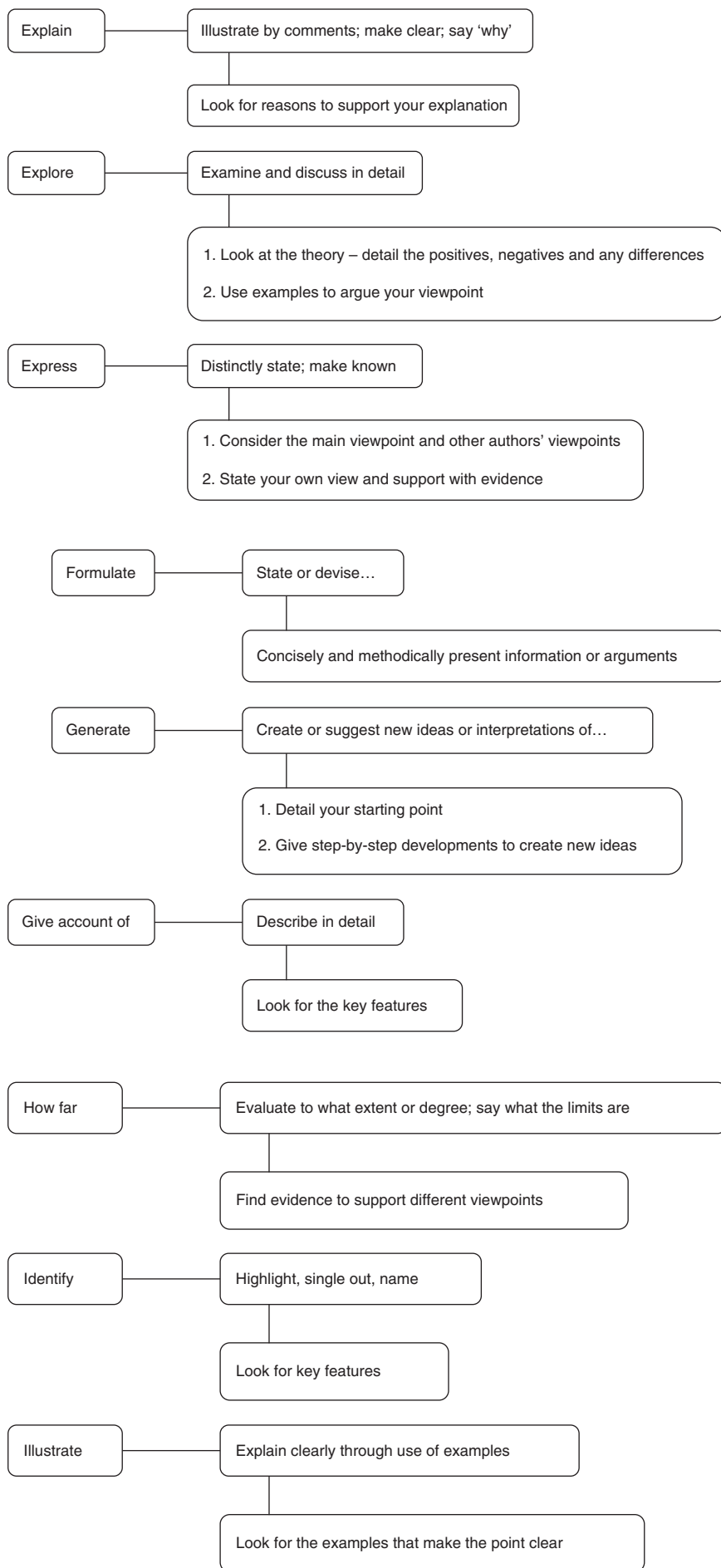
2. Clearly and concisely explain the meaning

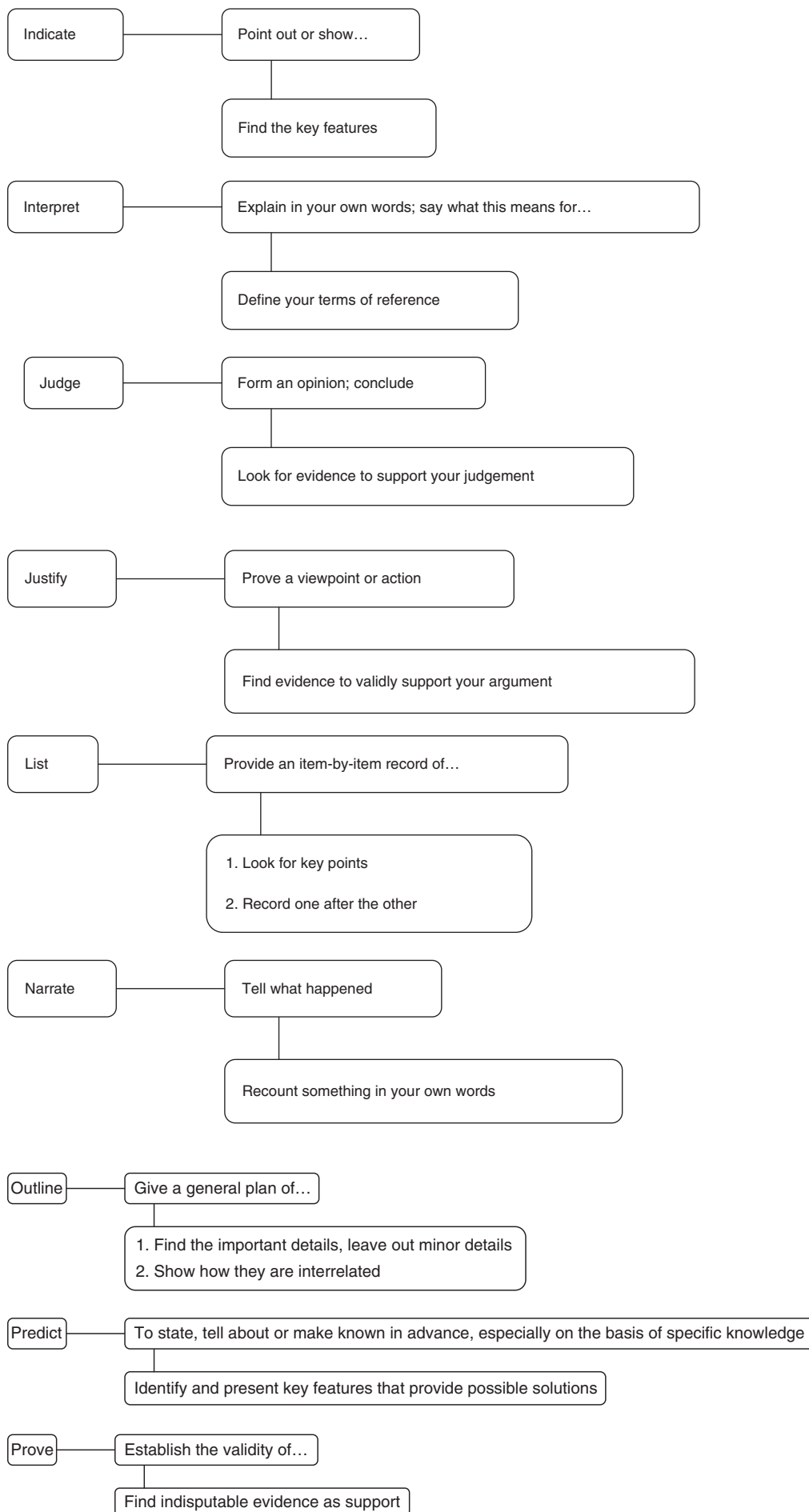
3. Eliminate any misunderstandings

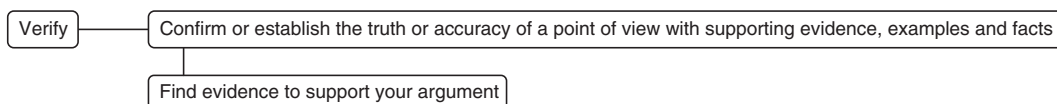
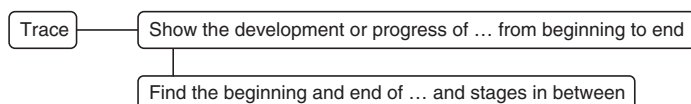
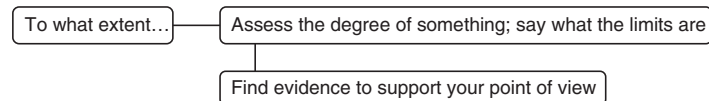
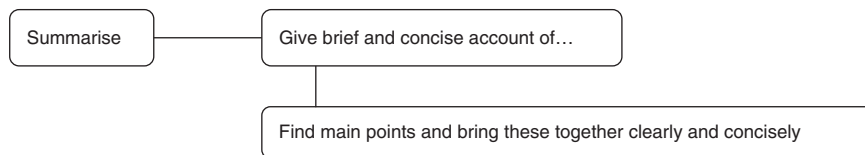
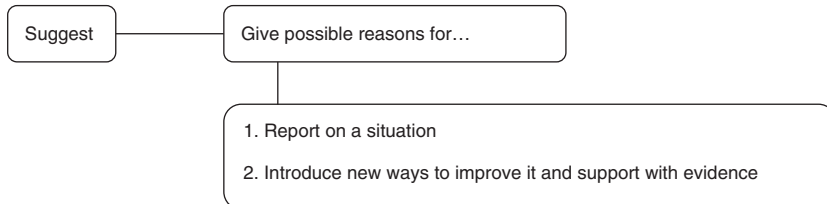
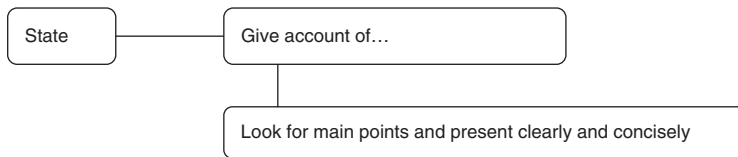
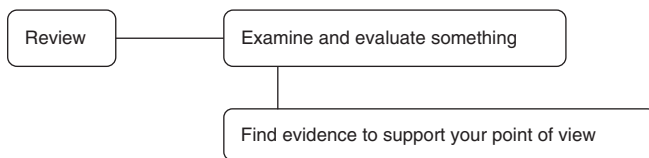
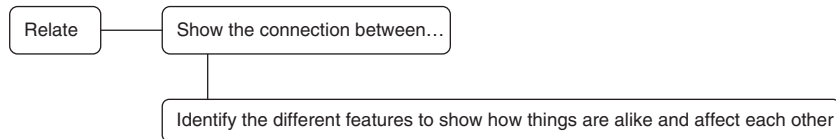
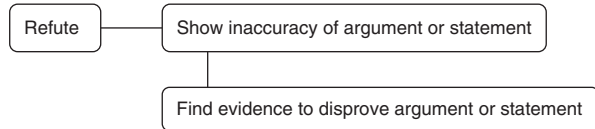
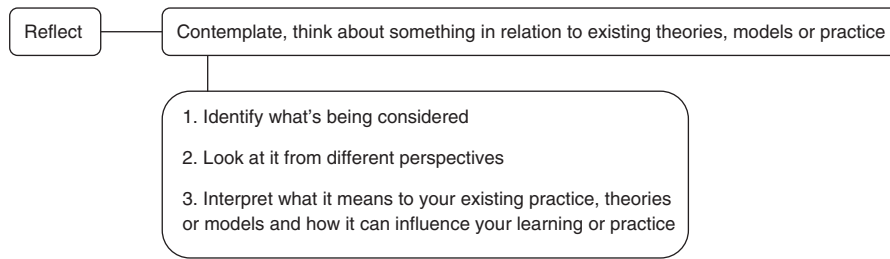












Appendix 4: Key Asking Words Dictionary – Version 2

Key Asking Words	What it means	What you need to do next
Account for	Give an explanation of...	Find the reasons for...
Analyse	Examine critically	Look at each part separately; show how the parts are interrelated
Apply	Use for a particular purpose	Look at the problem; explain how it fits with viewpoints, theories or practice
Appraise	Assess the value of...	Look for the positives, advantages and areas that need improvement, and say why
Argue	Debate different points of view	Find evidence to prove or disprove different viewpoints
Assess	Judge the value or importance of...	Find evidence to support your judgement
Calculate	Compute; adjust for a particular purpose	Take an existing calculation, and show all the steps that enable you to arrive at your answer
Clarify	Clearly explain...	Look at the various elements of something and clearly and concisely explain the meaning. Eliminate any misunderstandings
Comment on/upon	Make remarks about...	Find key points to support your opinions
Communicate	Impart information about...	State the main message and key facts and theories related to it
Compare	Examine similarities and differences and say how they relate to each other	Find similarities, then differences, examine and discuss
Consider	Think carefully about...	Find evidence to support the advantages and disadvantages of...
Contrast	Point out the differences	Look for differences and discuss
Critically analyse	Consider and evaluate the claim made ... does it apply to all situations?	Look for differences and similarities in situations and examine whether the claim applies in a broader perspective or not
Critically evaluate	Weigh up arguments for and against ... assess all the evidence	Find the for and against viewpoints and determine which viewpoints, concepts, theories or practices are preferable
Critically examine	Assess evidence for and against and discuss in depth...	Find evidence to support the for and against viewpoints and then present your own opinion
Critically explore	Seriously examine a topic to learn more about it from diverse angles	Thoroughly examine the topic by looking at it from different viewpoints

Key Asking Words	What it means	What you need to do next
Critically reflect	Think deeply about something	Look at existing theories or practices and consider how this influences your practice or current research or viewpoints
Criticise	Pass judgement on ... showing the positive and negative aspects of...	Find evidence to support your point of view
Critique	Evaluate something in a detailed and analytical manner	Identify existing theory, viewpoint or practice, evaluate and discuss strengths and weaknesses and provide supporting evidence
Debate	Argue in detail	Find key points to argue
Defend	Attempt to justify something by arguing in favour of it	Find evidence that supports your defence of a viewpoint
Define	State exact meaning of...	Look for key features
Demonstrate	Show by use of examples	Find examples to support viewpoints
Describe	Give detailed account of...	Find main characteristics or features
Develop	Elaborate and build upon existing arguments or position of...	Describe the situation then systematically explain how and why this has developed and what influenced this change
Differentiate	Observe the differences between	Find and explain the differences
Discuss	Describe and debate the 'for' and 'against' aspects of important points	Find evidence to support for and against viewpoints and explore in a logical argument
Disprove	Present a logical argument against...	Find arguments or evidence against something
Distinguish between	Observe the differences between...	Find and explain the differences
Elucidate	Make clear and explain	Clearly explain what something means
Enumerate	List all the possible items ... count, specify, mention one by one...	Find and present specific items
Evaluate	Judge the value of...	Find and consider the evidence; the advantages and disadvantages, and reach a conclusion
Evidence	Establish facts for...	Find the 'for' evidence and explain why this supports the existing argument or situation
Examine	Scrutinise thoroughly	Look closely at all key points; discuss and give your opinion

Key Asking Words	What it means	What you need to do next
Explain	Illustrate by comments; make clear; say 'why'	Look for reasons to support your explanation
Explore	Examine and discuss in detail	Look at the theory, detail the positives, negatives and any differences by using examples to argue your viewpoint
Express	Distinctly state; make known	Consider the main viewpoint and other authors' viewpoints; state your own view and support with evidence
Formulate	State or devise...	Concisely and methodically present information or arguments
Generate	Create or suggest new ideas or interpretations of...	Detail your starting point and give step by step developments to create new ideas
Give account of	Describe in detail	Look for the key features
How far...?	Evaluate to what extent or degree. Say what the limits are	Find evidence to support different viewpoints
Identify	Highlight, single out, name	Look for the key features
Illustrate	Explain clearly through use of examples	Look for the examples that make the point clear
Indicate	Point out or show...	Find the key features
Interpret	Explain in your own words; say what this means for...	Define your terms of reference
Judge	Form an opinion; conclude	Look for evidence to support your judgement
Justify	Prove a viewpoint or action	Find evidence to validly support your argument
List	Provide an item-by-item record of...	Look for key points and record one after the other
Narrate	Tell what happened	Recount something in your own words
Outline	Give a general plan of...	Find the important details, leave out minor details and show how they are interrelated

Key Asking Words	What it means	What you need to do next
Predict	To state, tell about, or make known in advance, especially on the basis of specific knowledge	Identify and present key features that provide possible solutions
Prove	Establish the validity of...	Find indisputable evidence as support
Reflect	Contemplate, think about something in relation to existing theories, models or practice	Identify what's being considered, look at it from different perspectives, interpret what it means to your existing practice, theories or models and how it can influence your learning or practice
Refute	Show inaccuracy of argument or statement	Find evidence to disprove argument or statement
Relate	Show the connection between...	Identify the different features to show how things are alike and affect each other
Review	Examine and evaluate something	Find evidence to support your point of view
State	Give account of...	Look for main points and present clearly and concisely
Suggest	Give possible reasons for...	Report on a situation, introduce new ways to improve it and support with evidence
Summarise	Give brief and concise account of...	Find main points and bring these together clearly and concisely
To what extent...?	Assess the degree of something; say what the limits are	Find evidence to support your point of view
Trace	Show the development or progress of ... from beginning to end	Find the beginning and end of ... and stages in between
Verify	Confirm or establish the truth or accuracy of a point of view with supporting evidence, examples and facts	Find evidence to support your arguments